

Existing Families Registration 2018-2019

Greetings,

Planning for 2018/2019 is well underway and we are looking forward to next year.

Registration for existing families begins Monday, January 22nd for students preschool through 6th grade. Current families have priority registration through February 7th. Registration for new families begins Monday, February 5th.

You will receive an email from TADS with a subject line of "St. Francis Xavier School Fall 2018 - Registration" and you will receive one per child. It will take approximately 10-15 minutes per child. Please refer to the website for tuition rates <https://www.stfrancissartellschool.org/tuition>.

In an effort to help you, please note the following helpful hints:

1. You will need to select "Create a New Account"
2. Please READ all instructions.
3. You will need three non-parent (guardian) contact information, doctor/dentist information and payment information.
4. Registration fees (\$100/child) are paid online at time of registration.
5. If registering a student who is new to the school, you will click on the "Admissions" tab at the top of the page.
6. If prompted for "Parent or Guardian Signature" you can type your name.
7. Each child needs to be added separately. Please click the Enrollment tab to ensure that all your children are enrolled and not in pending status.
8. Once registration is completed, you will receive an "Enrollment Confirmation" email.
9. You will receive an email from TADS regarding your financial agreement for completion of the process.

If you have any problems or questions, please call or email. Also, there is a TADS help line that you can call if in the midst of completing the enrollment process.

Thank you for entrusting us with your child(ren)!

Kathy Kockler, Principal